

November 4, 2010  
 KPFHP Steering Committee Meeting  
 9 AM – 10:35AM  
 Location: Kenai Watershed Forum, Blazy Mall, Soldotna

<b>Present</b>	<b>Teleconference</b>	<b>Absent</b>
Robert Ruffner, KWF	Doug Limpinsel, NOAA	Peter Micciche, COS
Rhonda Orth, KWF	Shawn Stash, USFS	Mike Edwards, USFWS
Ginny Litchfield, ADF&G	Sue Mauger, CIK	
Ricky Gease, KRSA	Marie McCarty, KHLT (9:30)	Cecil Rich, USFWS-NFHP
Ken Tarbox, ADF&G, Ret.		

Are there northern pike in the Kenai? Assumed – video documentation in creek

\$90,000 is a solid number to work – no other funding available to fill the gaps

Do we need feedback to make decisions?

Do we have questions for the proposers?

Mike hasn't been involved in discussion regarding proposals yet

Ricky has created a scoring grid from the scoring criteria

Do we need to score the proposals if we're not eliminating any?

We need a process in place for ranking/scoring

Scoring can be time consuming and arbitrary

Doug ranked them by importance –opposite of Ginny ranking

We invested time in creating the criteria – we should use it

Don't like the concept of reducing all proposal funding across the board

If the project is already funded does not contribute to ranking

Everyone should score proposals – then come back and compare

Habitat status could be elevated by supporting program with funding

Could have added "justify need" in criteria

Having no scientific panel makes scoring difficult

There is not an adequate pool for scientific/technical committee

We ARE the scientific panel

Only 1 project was submitted on time

Shouldn't be mark against proposals – KPFHP didn't get word out

Mike needs to have final decision by Thanksgiving

Mike will be back tomorrow

Need to go through the scoring/ranking process as a learning tool

Meet with Mike next week

Each person works out their evaluation with scoring – be consistent

All proposals have significant questions

Will be hard to defend elimination of a proposal

If a project design is not articulated – weigh that in the scoring

Forwarding projects as a group reflects lack of evaluation by KPFHP

Is \$90,000 limited to one year project?

Typically projects are funded for 2 years  
Next year – “pre-proposal” deadline to preview proposal ideas  
Can make suggestions/amendments for final proposal submission  
Don’t want to be overly critical – we want people to want to submit in future

What specific questions do we want proposers to answer regarding proposals?

**\*General discussion notes – followed in red by agreed question(s) to proposer**

**ADNR/KRSMA - \$25,000 - Watershed planning primer**

3 different budgets – numbers are not consistent  
Convert the FTE to hours for clearer picture  
OSU people coming? Names of OSU people are in the proposal  
Are we subsidizing the entrance fees? Not clear what this means

**\*What specifically is the \$25,000 funding?**

**\*USFWS - \$28,000 – Anchor River assessment/response to climate change**

Only part of proposal asking funding is page 3, objectives 5 & 6  
These are both the habitat related objectives  
Are there any products already produced by this project?  
Will this apply to other areas besides Anchor River?  
How much work is from literature versus on-site?  
Nice layout of budget – very clear what part is being funded  
Salaries only funded – is this a new position? And additional component?  
If this isn’t funded, will objectives 5 & 6 not get completed?

**\*How were the confidence intervals determined?**

**\*Are there any reports or operational plans that could be provided?**

**\*HSWCD - \$5,000 – Stariski Creek education BMPs**

Math is a little off  
Is this a priority?  
Is this project eligible?  
Why wouldn’t it fall into education/outreach?

**\*Please clarify/correct budget**

**(Is there a budget component not listed, is it only a math error?)**

**\*ADFG - \$38,000 – Soldotna Creek pike eradication prep**

Is there a timeline? How does it jive with the proposal?  
Funding to collect data and facilitate a public process  
Budget not presented clearly - \$37,600 .... \$25,600  
KWF involved in gathering data to ultimately submit for stream reservation  
Can we make a recommendation to change proposal to 2 year hydrology?  
This is education focused  
Could amend project later to continue into the following year

**\*What is the role/purpose of the facilitator?**

**\*Is there a timeline with number of public meetings, other avenues of communication planned, etc?**

**\*ADFG - \$13,400 – Slikok Creek Chinook evaluation**

Need more detail on habitat portion of proposal

Proposers looking for partnerships to flesh out habitat portion

Is objective 1 eligible? Installing weir alone – No

Needs to be tied into a conservation easement evaluation

Weir has to tie into a fish habitat/conservation action

This is the first step – could eventually tie into some restoration

A poorly written project = a poorly thought out project

There is no budget funds listed for objective 2 – the habitat portion

**\*What is the methodology for the habitat assessment?**

**\*How are objectives 1 and 2 tied together?**

**General discussion regarding next steps**

Steering committee members can provide specific feedback to proposers if asked

Dropping one proposal does not eliminate need to adjust funding for others

Reducing all across the board is not a good process

Get Education Committee up and going to work with kiosk development if chosen?

Provide resources to make messaging consistent with KPFHP

Would like logo in any future KPFHP signage

**Plan of Attack**

Robert will send out scoring grid to all committee members

Committee members score all proposals with regard to scoring criteria

Rhonda will type up agreed questions and send proposers

Proposer answers must be received by Rhonda by Friday, November 12

Answers will be combined/sent to committee on Monday, November 15

Committee members modify scoring relative to provided answers from proposers

Meeting to be scheduled on Doodle calendar between Nov 18-23

Possibly have summary of scores to if emailed to Mike/Rhonda before?

Committee members come prepared with scored/ranked proposals

Available participants at this meeting will make final funding decision

**Mark your Calendars!**

**Policy/Procedure Meeting on Dec 6<sup>th</sup> - 10 am to 4 pm**

**All Committee Members confirmed** (Steering Committee only)

**Location TBA (Soldotna area)**

**Other Discussion**

Discussion regarding weir count relating/not relating to habitat assessment

Specific remarks made regarding Anchor River project vs Slikok Project

Where does this issue fall in our priorities?