

February 2, 2012
 KPFHP Steering Committee Meeting 2 pm – 3:20 pm
 Location: Conference call

Present	Telephonic	Absent
	Robert Ruffner, KWF	Peter Micciche, COS
	Lisa Beranek, KWF	Sue Rodman, ADF&G
	Ginny Litchfield, ADF&G	
	Sue Mauger, CIK	
	Ricky Gease, KRSA	
	Steve Zemke, USFS	
	Marie McCarty, KHLT	
	Jeff Anderson, USFWS	
	Brent Johnson, KPB	
	Doug Limpinsel, NOAA	
	Cecil Rich, USFWS	

Robert started the conference call at 2pm
 Encouraged by committee creation & process

Policies & Procedures Committee (Peter, Ricky, Marie, Robert)

Met to review & update document

Review of points of interest including

- Term limits
- Voting process
- Communication policy
- Meeting protocols
- Agenda disbursal
- Clarified coordinator description
- Notes on website
- Annual meeting date

Concern over Cecil & Sue’s position (attend meetings but non-voting members)

“national liaison” vs. ex-officio labels discussed to formalize relationship

Reminder to have policy & procedures remain consistent with strategic plan

Concern about designated seats brought up—address in feedback

Notes will be sent out w/ a draft form

Committee members to review and submit feedback via email by 2/17

Put comments directly in document

Email to Ricky

Final draft will be ready for approval at the March meeting

Conservation Action Plan Committee (Jeff, Steve, Doug, Robert)

At 1/23 meeting the following was accomplished:

- Discussed disciplines & potential experts to invite
 - Found existing list of disciplines & generated a list of experts (gap in marine experts)
 - Jeff will email potential disciplines & experts to start introducing experts to the partnership concept
- Conservation target discussion

Reviewed MatSu & SW Partnership CAP targets
Recommended using biogeomorphic targets which should cover everything with an option to include species targets if need be.
Science committee has final say.

Timeline for unveiling

April 2013 is realistic compared to other CAPs

Reminder that the CAP will be as strategic as possible with next steps

Meeting 2/6 to continue discussions

Goal: to invite experts to science working group meeting in late March/early April

Follow up with TNC to facilitate CAP process with Lower 48 staff due to unavailability of AK staff. Date for meeting will then be set.

Committee members are encouraged to participate in their area of expertise

Symposium Committee (Ginny, Marie, Sue, Ricky, KWF staff)

Robert to send out MatSu Agenda

Ranking Committee (Jeff, Brent)

No updates

Outreach & Website (Marie, Katrina)

Marie to connect with Katrina next week

KPFHP has not decided if national website will be used

Cecil would like to be included in website conversations

A conference call with all AK partnerships & Katrina was suggested for website development

Website committee will start meeting, look forward to an update in March

New Business

Kachemak Bay Science Workshop (3/8-3/10)

KPFHP presentation given by Jeff

Rivers to Watch

Sue is completing paperwork for Anchor River

Jeff, Marie, Robert & Sue are interested in updates

Sue will forward completed paperwork to Jenny & Cecil for review

Deadline: 2/21

Kachemak Bay Research Reserve

Robert to meet and discuss involvement (KBRR staff on expert list)

Robert will discuss additional attendees to 2/21 meeting

Sue & Marie are interested in attending if feasible

Old Business

Tyonek Conservation District (Tribal district)

Robert was invited to meet to introduce KPFHP
District is interested in joining partnership due to habitat concerns

Kenai Soil and Water Conservation District

Is becoming a member

National Call

Discussed small funding decrease for this year (~\$1000 for KFHP)
Update on Waters to Watch, website, national board meeting in April
Discussed future of NFHP—Contact Cecil for more info

National Communications Call

On 1/30

Revision of NFHP plan (no longer National Fish Habitat Action Plan)

Waters to Watch announcement

FHP outreach flyer created highlighting ROI for NFHP money

\$185 million towards the economy, XX jobs created

Requesting reviews and feedback

Announcements

3/29 Road Blockages Meeting—KWF is working with ADFG & FWS to discuss strategies and benefits to amending fish passage barriers on the road system. DOT, KPB & tribal entities will be invited.

Fish Passage Conference in Amherst in June

Next Meeting: Wednesday, March 7, 2-4pm

***Please update your calendars to reflect the new regular meeting schedule!**