

May 2, 2012  
 KPFHP Steering Committee Meeting  
 12 pm – 2:15 pm  
 Location: USFWS Office, Soldotna

<b>Present</b>	<b>Telephonic</b>	<b>Absent</b>
Jeff Anderson, USFWS	Rhonda Orth, KWF	Ginny Litchfield ADF&G
Patti Berkhahn ADF&G	Lisa Beraken, KWF	Robert Ruffner, KWF
	Sue Mauger, CIK	Sue Rodman, ADF&G
	Brent Johnson, KPB	Steve Zemke, USFS
	Ricky Gease, KRSA	Doug Limpinsel, NOAA
	Cecil Rich, USFWS	
	Marie McCarty, KHLT	
	Peter Micciche, COS	

Special Guests (Telephonic) – David Wigglesworth USFWS, Tom Boslion USFWS, Steve Perry USFWS

Steve Perry – Partner Evaluation

10 performance measures were established in July 2011

3 main reasons for evaluation

- 1 – Evaluate relevance
- 2 – Establish a rating system
- 3 – Gather input

5 member review team scored individual partnership responses

1 – 4 scoring system, 1 = low, 4 = high

Scores were then averaged

Scores have been distributed to partnerships

Conference calling with each partnership for feedback/questions

Q – What did the overall assessment look like?

Some areas all partnership were doing well = 3+ score

Some areas had a range of scores

Only a couple had low scores across the board

Science/Data Committee was one that needs attention by all

Q – How is funding related to the outcome?

Older partnerships have more funding than younger ones

Older ones seem to have scored higher overall

Would like to see older partnerships sharing high score successes

Partnerships could learn from each other

Q – How well did the evaluation work overall?

Intent behind the measures seemed pertinent

Will be changes to the way to get type of activity of levels for questions

Better guidance on type of info requesting

Calendar year constraint may have limited info submitted

Mult-year evaluation process (3 year time frame) coming

Result of assessment

Demonstrate a mult-year assessment gives a more accurate picture

Provide idea of collaboration among partnerships

Get media more involved

Strengthen relationships with policy makers

Q – How will the evaluation affect funding?

Future funding allocation framework already set up

Percentage of points earned from available points used for funding criteria

Will not be in affect until 2015

Better template will be set up to allow key info to come out

Minimum of standards for project ranking criteria

Work to establish opportunity to consult partnerships on unclear portions

Q – Is Sue Rodman working on feedback from all Alaskan partnerships?

She's looking for input on evaluation process – challenges we've had

All partnerships should feel good about their status

Will send examples of some high scoring responses

Will also send summary of reviewer comments on ours

Board is encouraged by how many measures all partnerships did well

Wants to spend time in July meeting on final report/recommendations

Outcomes being used for determining board priorities

Q – Will there be a conference for all fish habitat partnerships?

Not at this point

David Wigglesworth – Kenai River Watershed Nomination

America's Great Outdoors River Initiative

AGO has 3 major themes:

1 - treasured landscapes

2 - urban parks and greenways

3 - the rivers initiative – spotlight on rivers/watersheds

Each USFWS region selected a river for reflection of overall vision

Kenai River picked for Alaska

Short term outcomes – before fall identified

Stream Watch

Fish passage around Beaver Loop

Please contact David or Cecil if you know of projects

May increase funding awareness

Temperature network could be highlighted

Pike research on Soldotna Creek also

Projects can be highlighted in David's monthly reporting

Would like to bring Secretary Salazar and/or Rebecca Water here

MINUTES – No comments or changes

RICKY – POLICIES AND PROCEDURES – No report

JEFF – CAP

Science teams meeting on Monday and Tuesday in Soldotna

1<sup>st</sup> meeting will be establishing targets

Greg Low coming as coach

Suggested not pre-loading with info

Let teams look at everything with fresh perspective

Teams will start from scratch

Doug/Robert/Jeff/Greg to meet Sunday and Wednesday

Would like feedback from steering committee after workshop

Will provide summary in writing via email

Special meeting June 6, 2-3pm for feedback

JEFF – PROJECT RANKING

Met with Brent since last meeting

Preparing a draft proposal solicitation

Drafting an email distribution list for Robert

Will be out before June meeting

SUE - SYMPOSIUM

Met with Robert, Ricky, Ginny

Using MatSu timeline as reference

Need to nail down a date for next April – 17<sup>th</sup> and 18<sup>th</sup>?

Location options: Challenger Center, Soldotna Sports Center, Islands & Oceans

Bring own audio/visual regardless of location

MatSu hired an audio specialist

Approximately 100 people

No budget set yet

Could seek sponsors to help cover costs

Sports Center possibly donated

Location will rotate in future – wanted to stay central this time

Will email worksheet with location pros/cons for review

Vote on location via email

MARIE - WEBSITE

Met with Sue Rodman and Robert

Not interested in national website – too expensive

Would like an all Alaska partnerships page with links to partnerships

Katrina can help with setup/editing

KPFHP currently hosted on Watershed Forum website

Has been recently updated

Please check it out updated site

Question to determine – who is our online audience?

Different tabs for different audiences?

Focus more on partners/steering committee as audience than public

We could drive the template so state site is similar to ours if happy with it  
Need logo – anyone have design capacity?  
Good process for group to determine what is represented  
Marie to contact Jeff regarding logo monies

#### NEW BUSINESS

CECIL – meeting minutes

Meeting notes are used for numerous purposes

Joint responsibility for steering committee to comment/correct

Email out with week deadline to clarify/comment

Please “respond all” with response

Will forward a copy of the way MatSu does their meeting notes

Wide variety of note taking documentation by different organizations

Who is the audience? Determines results

Send notes in Word so track changes can be seen

CECIL – All Alaska partnerships meeting

Working with Jean Hanson and Sue Rodman to pull together

Doodle poll went out by email

Jeff has a list of topics for discussion – can forward to steering committee

Can respond with comments/feedback to Jeff for KPFHP input

Video conference will be done thru field offices

Everyone is welcome to participate

Next week won't work – will schedule for later in May

OLD BUSINESS – No report

#### UPDATES/CORRESPONDENCE

Robert responded to multi-state grant

Discussed with MatSu and SE partnerships

No response from WNTY

Not going to work

COMMENTS: Teleconference number will change soon

CECIL – National funding for NFHP projects behind schedule

Just submitted list to Washington office

4-6 weeks before final “OK”

Assistant agreements going out soon

**Next Meeting: Wednesday, June 6, 2-3pm**