

March 7, 2016 KPFHP Steering Committee Meeting
 2:00 pm
 Location: Kenai Watershed Forum, Soldotna

Present	Present	Absent
Jack Sinclair, KWF	Adam Cross, USFS	Sue Mauger, CIK
Branden Bornemann, TU	Marie McCarty, KHLT	Peter Micciche, SOA/Conoco
Kyle Graham, USFWS	Ginny Litchfield, ADF&G	Erika Ammann , NOAA
Rhonda McCormick, KWF		Roger Harding, ADF&G
Paul Ostrander, KP (1:25)	Kaitlin Vadla, CIK (2:30)	

Brief self-introduction by those present:

Adam – USFS, Fish Hydro-Tech, filling in for Staff Officer, 15 years with USFS between Cordova, Southeast and KP

Marie – KHLT since 1997, started as Development Director, ED for staff of 5, territory covers all of KP

Jack – KWF, retired from AK State Parks in 2012, came to KP in 1984

Kyle – USFWS/Kenai office, Habitat Restoration Branch, 15 years with USFWS, in AK less than a year

Ginny – ADF&G, Habitat Division for 10 years, 30 years of service with the State, jurisdiction covers all of KP except west side, involved with KPFHP since near beginning

Branden – TU, was President – now Treasurer, works at KWF for 5 years doing GIS/Water Quality

Rhonda – “Unofficial Note-taker”, KWF for 9 years, Accounting Manager and Grant Management

Annual report will get forwarded to Steering Committee

Has gone through 2 levels of review

Could know funding amount next week

KPFHP may see more project money than previously thought

Paperwork for projects takes months after announcement (Fall '16)

Projects likely to start Summer '17

After Nov meeting 7 projects entered with 4 ranked for funding

If more \$ is available, more projects could get funded

Shows USFWS we have upcoming projects/need for funding

(Paul joins the group) – KP, Chief of the Staff to the Mayor

Next project submissions are due to KPFHP in October

Seek project submissions by priority of KPFHP

Would be difficult for KPFHP to put in proposal – no capacity

Choose 1 area of CAP for RFP

Could decrease tension about project selection

Last year the #1 CAP was the lowest ranked proposal
Could set a priority area or location
Need to review CAP as group and decide focus
RFP out in Aug or September
Need a complete plan/timeline before summer
Symposium could have same focus
Strategic has 5 priorities

KWF Coordinator has never had seat on Steering Committee
Mat-Su has both with Nature Conservancy
Could use more people/committees
9 Steering Committee members max? No, 11 max
Should bring a seat for KWF?
What gaps does the Committee have?
3 designated seats = USFWS, NOAA, ADF&G
Should put a call out to members for interest

Strategic Plan should be revisited in the Fall – make adjustments/updates
Little/no engagement with members
MatSu is much more engaged
What is our purpose? Decide on project funding – what else?
Homer Soil & Water wants help with direction and advice
Annual report – use to move forward with strategic planning
Members review – meet for a day
Eliminate completed areas, add new ones

Update member contact list
Re-contact members with update
What are their priorities?
What are their needs from KFPHP?

Should KFPHP endorse projects to show support?
How do we decide who/what projects to endorse?
Hard because you're not representing views of all members
Individual members can write own letters of support
Could advise members on proposals or needs
Work together more effectively
There is distinction between advise and support
Do other FHPs offer letters of support?
May be against another members wishes/wants
Specific issues would be hard to foresee
Can't serve as lobbying
Should support grant requests?
FHPs have clout – recognized nationally
What's the process if requested?
Need Science & Tech Committee
Education Committee? Consistent partnership message?

Contentious issue in the past
Too many varying member viewpoints

Way for Steering Committee to offer feedback to Jack?

Review of duties/obligations?

Review all documents as discussed

Create a task list for Coordinator

Would KWF staff complete tasks? NO, only Jack

Needs feedback from group

Look at other FHP Coordinators to see what their duties are

Jack to create a work plan document for May meeting

(Kaitlin joins group – sitting in for Sue)

MatSu ranked Level 3 - \$400K/yr for projects

Very active partnership

Primary KPFHP role – Administration of funding to projects (bare bones purpose)

Opportunity to expand to other things

Collaborations of information between members

Has brought organizations to work together for the 1st time

Identify overlaps and data groups

(Paul leaves group)

Email Jack if you have ideas for Coordinator tasks

Used to have more in-person meetings

Should have in-person meeting in Fall

Google Hang-Out – solution to teleconferencing

April and May will have meetings

June/July/Aug – no meetings

Sept start meeting monthly again

Set up RFP process/timeline @ April meeting

Send links to CAP and Strategic Plan with RFP

2017 Science Symposium – In spring ~ March? April?

Where? Central Peninsula

When? In spring ~ March? April? Days of week?

(Note – 2013 hosted Symposium was hosted on a Weds/Thurs)

What? Theme? “Change”?

Sponsors?

NEXT MEETING ~ APRIL 4 ~ 2PM