

April 4, 2016  
 KPFHP Steering Committee Meeting  
 3pm  
 Location: Kenai Watershed Forum, Soldotna

Present	Telephonic	Absent
Jack Sinclair, KWF	Adam Cross, USFS	Paul Ostrander, KPB
Rhonda McCormick, KWF	Sue Mauger, CIK	Marie McCarty, KHLT
Branden Bornemann, KWF	Michael Daigneault, USFWS	Peter Micciche, SOA/Conoco
Kyle Graham, USFWS	Robert Harding, ADF&G	Erika Ammann, NOAA
Ginny Litchfield, ADF&G		

Welcome to Mike Daigneault (pronounced “Dane – Yo”)  
 New USFWS Region 7 Habitat Restoration and Partnerships Coordinator!  
 Been settling in to this position over the past couple weeks  
 No updates from NHFP

Roger Harding – Request for MultiState Conservation Grant  
 \$12K contract – will fund Roger’s salary  
 SE Partnership focused on upcoming climate workshop  
 DNR water analysis review  
 Call out for public input on changes

Updating Strategic Plan  
 Do Mat-Su and SE have bylaws? Jack will contact to see theirs and model after

Science/Technical Committee  
 Need to generate a list of people  
 Historical documents – have lists of perspective members  
 Prior debates about need for standing committees  
 Not enough expertise or direction for committee  
 CAP committees were 1 year commitments  
 No follow-up to engage those people  
 Lack of vision/purpose beyond what they would need to do beyond CAP  
 MatSu uses S/T Committee to review RFPs and present concise project summaries  
 SE has a standig S/T Committee uses for project endorsements  
 Other partnerships have S/T committees that are active and not active  
 Could help for feedback on RFPs for non-science based Steering Committee members  
 Having a defined task and time commitment is important  
 Tribes want to submit projects – would like input first  
 Generate a list of people for RFPs review?  
 RFPs involving Steering Committee organizations always touchy  
 Careful RFP reviewers would have same issues/conflicts  
 Fish and Game people could be involved more  
 Invite people outside of the Steering Committee

College/Refuge people are some other options  
**NO standing committee will be formed/needed at this time**

#### Request For Proposals

- MatSu issues their RFP in July, due in September
  - S/T Committee reviews and submits paragraph to see merit
  - Steering Committee - S/T committee – and or - Proposers meet
  - They can draw on Anchorage folks
  - Have much more \$\$\$ - has more robust reviewing process
- Help with prep of RFPs VS review of submitted RFPs
  - Time commitment issues to help with prep
- Need better job to announce RFP to all members
- CAP provides good guidance for RFPs
- Piecemealing project money out instead of working on 1 quality project
- Quality of RFPs related to available funding
  - \$70K is not large amount for project, very hard for multiple projects
- Partnership should target priorities for RFP
  - Show success = generate funds from national level
- WINTI dropped RFP from \$300K to \$70K and quality RFP decreased
- Leveraging money needs to be considered
  - Work on long term priorities
  - Fund 1-2 good projects
- Education has been lacking
  - Science Symposium part of education efforts

#### Break from meetings for summer months?

- Fieldwork season creates scheduling conflicts
- Move forward with critical issues on point now
- Email discussion, in-person meetings or teleconference available options
- Add June to KPFHP meeting schedule for this year

#### Steering Committee term clarification

- Strategic Plan says 2 year terms
- Meeting notes say 3 year terms
- Changes were made to Strategic Plan last year that need to be available
- Who needs reappointed?
  - 2014 seats filled were Ostrander, Bornemann, Mauger and Chilson
  - Ostrander took over abandoned seat mid-term
  - Marie and Peter should be up?
  - Email will be sent to all members regarding open seats
  - Steering Committee does blind vote to determine seats

Jack to review CAP for achievements

#### Symposium Update

- Central Peninsula

1<sup>st</sup> week of April, Weds/Thurs to allow travel on Friday, April 5<sup>th</sup>/6<sup>th</sup>  
AFS shifting to spring meeting – conflict?  
Other scheduling conflicts?

KPFHP Webpage has been updated

#### Closing Comments

Kyle- in-person meeting last month was nice, reviewed CAP documents

Branden – welcome to Michael, and welcome back to Roger and Sue

Roger – welcome Mike – will be great asset to partnership, wants to meet Jack in person

Sue – missed in-person meeting due to be in Indonesia

Adam – enjoyed in-person meeting

Michael – working to understand position, partnerships and role in those

Here to support work on the ground

Feel free to contact

**Next Meeting: May 2<sup>nd</sup>  
2:00 pm  
Kenai Watershed Forum**